



## PARENT AND FAMILY ENGAGEMENT PLAN FOR 2019-2020

### 1a. Plan for involving parents in the writing of the policy:

This policy has been jointly developed and agreed upon by the Administration, Staff, PTO of Paul Culley Elementary School, and parents of students served in the school pursuant to Title I. Culley Elementary School held the annual meeting at a convenient time for parents to evaluate this policy. The meeting was held on Tuesday, October 15, 2019 at Open House. The meeting was held in the Culley Elementary School Multi Purpose Room and parents were welcome to bring small children. The school's parent involvement policy will be distributed in an understandable and uniform format and, to the extent practicable, in a language parents can understand. This plan will also be sent home to parents and posted in the Title I section of our school website (culleyes.net).

### 1b. Results from the District Wide Survey:

According to the District Wide Survey administered during the 2018-2019 school year, the parents of Culley Elementary School were generally pleased with their child's school. The two areas identified for improvement that were noted in the survey dealt with parents not being

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informed of how fundraising money was spent (8 of 74 responded this way) and not feeling like the staff at the school really values their input and decisions (6 of 72 responded this way). These are both areas Culley Elementary School is already taking steps to improve. At the parent meeting on September 12, 2018, parents were informed that the fundraising money from the 2017-2018 school year was used to support the school play, Big Events, the Cougar Store, clubs, and Moby Max licenses. Culley Elementary School will also increase the number of grade specific parent meetings/workshops for families asking for their input. We will have monthly PTO meetings and six representatives on our School Organizational Team (SOT). These parents will directly affect the way things are done at Culley. We will also conduct quarterly parent STEAM days, where parents are invited to come to their child's classroom and learn about how STEAM is impacting their child's learning. Parent volunteers are a big part of our school. Parent volunteer training takes place throughout the year in order for more parents to volunteer and be part of daily life at Culley Elementary School. We regularly ask for parent input on all evaluations for parent workshops and community connection nights.

#### **1c. Results of In-House Parent Surveys:**

Culley Elementary School will work to increase parent involvement in the District surveys by sending parent link messages and letters in English and Spanish to all households to inform them that the survey is available. We will also use our school website and Facebook page to advertise the survey to the parents of our students. We will make Chromebook's and other computers available on Community Connection Nights and parent conferences to encourage participation.

Parents were surveyed at PTO meetings about which Community Connection Nights they would like to participate in this school year. Possible Community Connection Nights parents expressed interest in are Trunk or Treat, STEAM Night, and school dances. Parents were also asked which of the FACES Programs they would like to see at our school this year. Parents are

interested in Literacy, Bully Prevention, and Effective Home-School Communication. Culley is already offering assistance for parents with the Infinite Campus Portal.

## **2. Plan for including parents in the writing of the School Improvement Plan:**

Culley Elementary School's Improvement Plan was written with the involvement of parents. A parent was on the SIP committee and the plan is available for parents to review at anytime. Culley Elementary School will continue to involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, relevant data received from the Nevada Department of Education, and the parent involvement policy.

## **3. Education Involvement Accords:**

The Education Involvement Accords are integrated into the registration process through Infinite Campus. Parents must review Accords prior to completing their child's registration. Administrators and teachers access the Accords for Open House and parent/student conferences. Parental permission for field trips, photographs, and computer usage will be reviewed at teacher/parent conferences. Information regarding attendance and homework will be discussed on a case by case basis as the need arises.

## **4. Plan for building capacity for strong parent involvement:**

Culley teachers and staff will present data and information to parent: relevant to the following topics at SOT meetings, PTO meetings, Community Connection Nights, Grade Level Workshops, and parent/teacher conferences: grade level academic content standards and student achievement standards from the state, state and local assessments that will be administered, state proficiency level targets, the school's curriculum, ways to monitor their child's progress, and ways to work with their teachers.

Culley has Community Connection Nights where parents learn strategies to help their children increase academic achievement. At the conclusion of Community Connection Nights, parents have resources, tools, and ideas to assist their child. All children receive a book at the

conclusion of each evening to add to the family library. The school encourages family input at all of these activities.

Culley participates in the Literacy Liftoff Program sponsored by the Education Foundation to promote early literacy in Kindergarten and first grade. Students receive two weeks of school before the beginning of the academic school year, as well as after school literacy classes weekly through November. Parents participate in Family Tips and Training to learn how to help their child become a strong reader at an early age. All students receive books weekly to add to their family library.

Culley will provide staff training, with the assistance of parents, on how to reach out to, communicate, and work with parents as equals. Culley staff and parents will work together to implement and coordinate parent programs. This will take place in the form of an after school program taught by master teachers and during contract hours during staff development sessions.

Additionally, Culley trains parent volunteers to work in classrooms and provides a volunteer handbook, ensures that all communication to families is in both English and Spanish, encourages classroom volunteers, promotes membership in the Parent Teacher Organization (PTO), and supports the Paul Culley Neighborhood Association. Culley provides SafeKey services on campus daily to assist parents and promote safety for students before and after school. Culley also maintains current information on the Parent Link online communication system, Infinite Campus, the Paul Culley website ([culleyes.net](http://culleyes.net)) and the Culley Facebook page.